

ADJECTIVES

Accurate
Achievement-oriented
Active
Adaptable
Adept
Adventuresome
Alert
Ambitious
Analytical
Appreciative
Approachable
Assertive
Astute
Attentive
Authoritative
Available
Calm
Candid
Cautious
Challenges
Charismatic
Clear
Coaches
Comfort
Competent
Conscientious
Considerate
Consistent
Constructive
Cooperative
Creative
Decisive
Dedicated
Deliberate
Dependable
Detailed
Determined
Diligent
Diplomatic
Disciplined
Driving
Dynamic
Economical
Efficient
Energetic
Enthusiastic
Exceptional
Excited
Experienced
Expert
Fair
Firm
Flexible

Gives timely feedback
Hard Worker
Helpful
Honest
Humor
Imaginative
Independent
Innovative
Inspired
Integrity
Intense
Interested
Knowledgeable
Leader
Learning
Listens
Logical
Loyal
Methodical
Motivated
Objective
Open
Open-minded
Order
Organized
Outgoing
Outstanding
Patient
Penetrating
Perceptive
Persevering
Persistent
Personable
Pioneering
Positive
Practical
Professional
Proud
Punctual
Quick worker
Rational
Realistic
Relationships Built
Reliable
Resourceful
Respected
Respectful
Responsible
Responsive
Role Model

Self-discipline
Self-reliant
Sensitive
Sincere
Sophisticated
Spontaneity
Strong
Supportive
Systematic
Tactful
Talented
Thankful
Thorough
Trustworthy
Understanding
Unique
Unusual
Versatile
Vigorous
Well-Balanced
Will Travel
Well-Balanced



VERBS

Abolished	Continued	Generated	Pioneered	Set up
Accepted	Controlled	Guided	Planned	Sharpened
Accelerated	Converted	Halted	Preceded	Signified
Accomplished	Convinced	Headed	Precipitated	Simplified
Accrued	Coordinated	Illustrated	Pre-empted	Sold
Accumulated	Corrected	Implemented	Prepared	Solidified
Achieved	Created	Improved	Presented	Solved
Acquired	Cut	Improvised	Pressured	Sparked
Acted	Decentralized	Increased	Prevailed	Spearheaded
Adapted	Decided	Influenced	Prevented	Specified
Adjusted	Dedicated	Initiated	Processed	Staffed
Administered	Defined	Innovated	Procured	Standardized
Advanced	Delegated	Inspected	Produced	Started
Advertised	Delivered	Inspired	Programmed	Stated
Advised	Demonstrated	Installed	Prolonged	Stimulated
Alleviated	Deregulated	Instituted	Promoted	Stipulated
Allocated	Designated	Interfaced	Prompted	Stopped
Amplified	Determined	Interpreted	Proposed	Streamlined
Analyzed	Designed	Interviewed	Protected	Strengthened
Anticipated	Determined	Introduced	Provided	Stretched
Applied	Deterred	Instructed	Provoked	Structured
Appointed	Developed	Insured	Publicized	Studied
Appraised	Devised	Interceded	Published	Succeeded
Appropriated	Directed	Invented	Purchased	Summarized
Approved	Discontinued	Invested	Pursued	Superseded
Arranged	Discovered	Investigated	Ratified	Supervised
Assembled	Dismissed	Issued	Recommended	Supported
Assessed	Divided	Joined	Recruited	Surveyed
Assured	Documented	Judged	Redesigned	Sustained
Attained	Doubled	Justified	Redeveloped	Systematized
Attracted	Drive	Launched	Reduced	Tabulated
Audited	Earned	Led	Re-evaluated	Terminated
Authorized	Edited	Licensed	Referred	Tested
Averted	Effected	Limited	Refined	Traced
Avoided	Elected	Liquidated	Regulated	Tracked
Balanced	Elevated	Located	Rejected	Traded
Bargained	Eliminated	Made	Related	Trained
Bolstered	Employed	Maintained	Relinquished	Transferred
Bought	Enforced	Managed	Re-negotiated	Transformed
Briefed	Enhanced	Marketed	Reorganized	Translated
Brought	Escalated	Measured	Represented	Trimmed
Built	Established	Minimized	Reported	Uncovered
Calculated	Evaluated	Modernized	Represented	Undertook
Centralized	Evolved	Motivated	Restored	Unified
Classified	Examined	Negotiated	Retained	United
Collaborated	Exceeded	Observed	Reversed	Upgraded
Combined	Executed	Obtained	Reviewed	Unraveled
Committed	Expanded	Offered	Researched	Utilized
Communicated	Extradited	Operated	Resolved	Vacated
Compensated	Extracted	Orchestrated	Resourced	Validated
Compiled	Facilitated	Organized	Revised	Varied
Completed	Figured	Originated	Revitalized	Verified
Composed	Filled	Packaged	Scheduled	Widened
Computed	Financed	Participated	Screened	Withdraw
Conceived	Floated	Passed	Secured	Won
Concentrated	Followed-up	Penetrated	Selected	Worked
Concluded	Forecasted	Perfected	Separated	Wrote
Conducted	Formed	Performed	Served	
Consolidated	Formulated	Persuaded	Serviced	
Consulted	Founded	Pioleted	Settled	

